

MEETING MINUTES

Holy Spirit Catholic School Council Meeting

Date | time October 18, 2023 | 6:30 pm | *Meeting called by* Jenelle

Board members

Jenelle Potyondi, Chair | Jason Duniec, Assistant Chair | Lee Morrison, Treasurer | Vacant, Secretary

Attendees

Jenelle Potyondi, Jason Duniec, Lee Morrison, Alicia Woolf, Jackie Comartin, Angela Ruiz, Brandy Smith, Lisa Hall, Aoife Cahill.

Time	Item	Owner
6:30 pm	Welcome	Jenelle
	Introductions (see sign in sheet)	All
	Opening Prayer	Jackie
	Approve Previous Meeting Minutes September 13 <ul style="list-style-type: none">1st - Jason2nd - Alicia	All
	Approve Today's Agenda	All
	School Trustee Report (not present)	Le-Ann Ewaskiw
	Teacher's Report <ul style="list-style-type: none">Ms. Brandy Smith & Mrs. Lisa Hall teacher representativesGrade 4s – all grade 4 classes are attending, students are getting excited about zoo school (a program that the teachers applied for last year and they were accepted as 3/30 classes), classes will spend 5 full days at the zooGrade 4 leadership retreat at Camp Van Es (nature walk, mass, made lanterns to represent our theme of GLOW). Leadership groups are meeting for the first-time next week to determine initiatives for the yearSocktober fundraising drive – school wide service project initiative; tracking the socks that have been donated in the hallway; 635 pairs of socks collected; connection to numeracy & fun; ends October 27October PD day – staff attended mass at Sacred Heart Parish & volunteered at the shelter next door	Guest Teacher

Time	Item	Owner
	<ul style="list-style-type: none"> • Candy exchange – exchange Halloween change for a healthy snack or non-food reward. Candy will be donated to Sacred Heart Parish. • Loose Parts Play – started at the beginning of October on Fridays • Library – students will go to the library every week • Grade level parent rep for School Council meetings? 	
	Principal's Report	Aoife
	<ul style="list-style-type: none"> • Here Comes the Sun – division grant focusing on mental health; some grade 4 students will be helping to lead this initiative within our school • 3-Way Conferences – opportunity for parents, teacher, and student to come together; November 1 & 2; in person & virtual • Faith & Literacy Night – November 16 <ul style="list-style-type: none"> ◦ Possible Taco in a Bag provided by School Council • Student school fees have been shared • Noon Hour Supervision • Staff parking lot water pooling - Complete a Strathcona County - County Connect 	
	New Business	All
	<ol style="list-style-type: none"> 1. Catholic Education Parent Advisory Council (CEPAC) Meeting Report – Jenelle attended division meeting on behalf of HS School Council, \$500 School Council engagement grant, QR code to draw families to School Council social media 2. Christmas Concert – miss having a Christmas concert in the school and will bring back to discuss with staff; miss seeing the child; reasons for moving to a mass – capacity in the gym, connecting with our faith, consideration on curriculum restriction, gym closed for a period of time which restricts Physical Education classes 3. Lunch Activities – Grades 2-4 choir, Grade 3 run club, Grade 4 lunch supervisors in Kindergarten & grade 1, grade 4 leadership group activities, other lunch club ideas? (drawing, craft, reading, knitting, etc.) Look into linking generations leading a club. 4. Any Additional Items by Members 	Jenelle
	Business Arising from Previous Meeting	All
	<ol style="list-style-type: none"> 1. Vacant Secretary Position 2. Any Additional Items by Members 	
	Adjournment	Jenelle

MEETING MINUTES

Parent Society Meeting

Date | time October 18, 2022 | 8:05 pm | *Meeting called by* Jenelle

Board members

Jenelle Potyondi, Chair | Jason Duniec, Assistant Chair | Lee Morrison, Treasurer | Vacant, Secretary

Time	Item	Owner
7:00 pm	Welcome	Jenelle
	Approve Precious Meeting Minutes September 13	
	<ul style="list-style-type: none">1st - Alicia Woolf2nd – Angela Ruiz	
	Approve Agenda	All
	Financial Report	Lee
	<ol style="list-style-type: none">Monthly Summary (Balance Sheet October 15, 2023)<ol style="list-style-type: none">Hot lunch – 2/4 sessions - incomeMabels Labels - incomeSchool Clothing- incomeThank you gift - expenseWorld Teachers' Day - expense	
	New Business	All
	<ol style="list-style-type: none">Card box Fundraiser – a box went home with every student and fundraiser closes on Monday, October 27. 23 boxes returned to date.	Alicia
	<ol style="list-style-type: none">Hot Lunch Report – 2/4 sessions, as a gift for being part of hot lunch Purple Perogy is gifting all families a free perogy dinner; December 3 to sign up for the next session; asking for extra hot lunches to cover missing lunches	Angela
	<ol style="list-style-type: none">World Teachers' Day – huge success; recorded the details to help others in the future	Jason
	<ol style="list-style-type: none">Set Meeting Dates – November 29, January 10, February 21, April 3 & 24, May 15, June 5	Jenelle
	<ol style="list-style-type: none">Discuss Roles -Any Additional Items by members	
		All

Time	Item	Owner
	Business Arising from Previous Meeting	
	1. Subcommittees for events and fundraising – will share the sign up list with families to encourage more parents to sign up and volunteer	
	2. Any Additional Items by members	
	Adjournment	Jenelle