



Holy Spirit Catholic School School Education Assurance Plan 2022 -2026 Division Education Assurance Plan School Year: 2022-2023

Elk Island Catholic Schools will ensure success for all students.

2022-2023 School Assurance Plan Overview

Strategic Priority	Faith Integration	Learners and Learning	Systemic Wellness	Community Engagement
Goal	Our students, staff and EICS community will be provided a faith integrated environment through worship, witness and service.	Our students and staff will develop to their fullest potential through multiple pathways.	Staff and student well-being, in mind, body and spirit, will be supported through programming and education.	EICS provides enhanced opportunities to support student success through communication, engagement and partnership.
Division Outcome	Students and staff explore a deeper understanding of faith through the division faith theme. *Provide an actionable representation of the Division faith theme and corresponding formation opportunities that leads to impact in the division and at the schools	Students achieve acceptable and excellence in literacy and math/numeracy. *System-wide refinement of EICS Literacy Framework *System-wide refinement of EICS Numeracy/Math Framework (environments, teaching practices, assessment practices)	Provide proactive, responsive and accessible supports for mental health and well-being of our students, staff and families. *Enhance the spectrum of supports for mental health through evidence based practices *Provide education in mental health literacy *Engage School Leadership and Wellness Teams in the Division and Schools to support wellbeing as a shared responsibility	Provide opportunities for all stakeholders (staff, students, and parents) to have involvement and provide feedback to improve the educational experience. *Continue existing internal and external active division and school engagement processes with key stakeholders (assurance survey, catholic school review, active school engagement, parent advisory council, CEPAC, ATA. CUPE, Unifor, Non-Association,

				Transportation Association, student voice)
School Strategy	Students and staff participate in daily prayer, liturgies, assemblies, witness to Gospel teachings, and exploring their faith during daily interactions.	Continued Staff development and refinement in understanding and applying principles in the Science of Reading in the area of with a focus of mild, moderates, EAL learners and 	Support ongoing mental health literacy PD for all school staff.	Review and revise the engagement process used to involve parents/guardians in the creation of a School Council.
Division Outcome	Students are provided relevant religious education and faith integration in all curricula. *Promote the Growing in Faith Growing in Christ curriculum and connections to home, school and parish *Plan professional learning opportunities and provide the resources to integrate faith in all curricula at all grade levels	Implement curriculum through data-informed, responsive instruction and quality assessment. *Support implementation of new curriculum as released through collaboration and professional learning *Support school leadership and staff collaboration to engage in and improve instructional, assessment and reporting practices	Support holistic well-being through education and professional development in the areas of physical literacy, weight neutral well-being and mental health. (AP168) *Action the Wellness Administrative Procedure (AP 168) to continue to support staff and student well-being	
School Strategy	Provide professional learning for staff from the Religion Consultant on how to integrate faith into lessons.	Provide ongoing learning opportunities in support of new curriculum implementation in the area of English Language Arts, including Science of Reading, competency and progression alignment.	Support staff understanding of holistic well-being through PEPY and application of PEPY In The Classroom.	

2021-2022 School Assurance Plan Analysis

Goal: Faith Formation		
Division Objective: Provide students, staff and community with a faith permeated environment and enhance the Faith Formation of all staff and students.	 Division Strategy(ies): Develop a deeper understanding of the connection between our spiritual life and our wellness. School Activities: Create a school representation of the division faith theme. Staff PD includes the division theme. The staff continually reflect in their theme journals, participate in staff prayer and listen to speakers on the theme. Staff meetings include faith formation. Staff and students participate in faith Social Justice and Charitable initiatives and raising awareness of community needs by collecting items and money. Work with GRACE committee to celebrate the good news of Catholic Education. "Week at a Glance" communication for staff includes faith formation that is then used in classrooms. School wide assemblies focus on belonging and connecting our faith and wellness through the gospel, prayers, music, physical and mental activities. Students and staff participate in planning and leading the assembly. Targeted Success Measures: Staff, Students, Parent Faith Formation Survey Result Positive Sense of Belonging measure (Wellness) Alberta Education Measure: Students model active citizenship 	
Reflection on the 2021-2022 School Year Results		

Students, staff and parents are very pleased with the depth of faith formation at Holy Spirit School. Our results in this area show the strength of our Catholic school identity. Faith formation continues to be an integral part of our school professional learning days and staff meetings. A group of our grade 4 students have been engaged in their faith as faith leaders. Our connection with OLPH Parish remains strong with consistent visits from our pastors and deacon.

DATA Analysis

Quantitative	Qualitative
100% of parents, staff, and students agree the school celebrates its Catholic identity through celebrations, symbols, and other visible signs. (↑3.6%) 98.5% of parents, staff and students, staff agree the schools are enhancing the faith of	 Clothing drives Money collected for the Lurana shelter (spirit days) Baby food collection in Kindergarten Staff morning prayer as a school Faithful gathering each week as a school community
students and that the school embodies the teachings of Jesus Christ. (5.1% above district average)	 Monthly Saint focus on Bulletin board Faith Bulletin Board in the school front entrance Grade 4 faith leadership team Time provided to meet as a committee
99.6 % of parents, staff and students agree the school staff make Christ known to their community by joyfully embracing and living your Catholic values. (4.4% above district average)	 Parish provided a book by Matthew Kelly for all staff members Staff book Club Book display in hallway display cabinet connecting with liturgical seasons Consistent communication Re: opportunities for PD
97.5 % of parents, staff and students agree the students model the characteristics of active citizenship. (7.4% above district average)	 Faith component part of the staff Week at a Glance Staff appreciate the variety/selection of opportunities on the Faith PD Day Parents and students both strongly see/feel the Catholic Identity as reported on surveys. Lurana fundraising at Christmas Faith component as part of the weekly school newsletter Parent virtual mass/Gr. 4 farewell
Evidence of Success:	
 Opportunities for Improvement: Staff involvement in faith formation Integration of faith into all subject areas 	

	Goal: Quality Teaching and Learning
Division Objective:	Division Strategy(ies):

86.8% of parents, staff and students are satisfied with the opportunity for students to receive a broad program of studies. (\uparrow 7.8%)		 Informal staff conversations around various literacy topics Teacher intervention small groups for grade 1-3 Intervention for speech language support for a few students in Kindergarten - grade 2
93.4% Of parents, staff and students are satisfied with the overall quality of education. (5.1% above district average)		 ECS-Grade 4 using the Heggerty program CTM sessions focused on literacy Nancy met with grade level groups- Literacy PD
Quantitative		Qualitative
		DATA Analysis
	Reflection on th	he 2021-2022 School Year Results
	Targeted Success Measures: • Elk Island Catholic Schools measures: • Literacy Results (BAS & PA) • Student reading level data • Progress from Student Intervention Results • Staff satisfaction survey results with professional development and collaboration • Alberta Education measures: • Citizenship • Student Learning Engagement • Education quality • Access to Supports and Services • First Nations, Métis and Inuit Student Success • English Language Learners	
Student success depends on quality instruction in an environment that respects learners' independent spirit. Quality teaching and learning promotes the development of innovation and creativity while attending to meaningful assessment and reporting practices.	 Support staff collaboration to engage and improve in literacy teaching practices across curricula and for all students. Literacy for All, Pre-K-4 Strategies, English Second Language Strategies School Activities: Supporting Grades 1-4 establishing Literacy Groups - Guided Reading Practice. Provide strategies for differentiating instruction that supports inclusion for all students. Introduce Heggerty curriculum (phonemic awareness program) for ECS - Grade 2 	

97.9% of parents, staff and students agree that technology integration is enhancing student learning. (\uparrow 6.9%)	 Phonological awareness screener used in grade 1-3 Good data gathered to guide instruction Conversations between grade levels to see vertical connection in Language Arts and Math curriculum Fall PD for staff to shop for books for our school library
94.4% of students find school work interesting and engaging. (\uparrow 4.5%) 95.2% of staff were satisfied with the professional development opportunities provided and supported by the school and division to address their professional development needs. (\downarrow 1.8%)(1.3% below district average)	 Staff division book study <i>Shifting the Balance</i> Words their way PD Sounds Walls (ECS-Gr. 2) Weekly newsletter includes a Literacy Corner
89.5% of staff and parents agree that the needs of all students are being met through student interventions. (\uparrow 3.5%)	

Evidence of Success:

- Teachers are requesting and attending a number of literacy sessions for our CTMs
- A number of teachers participated in the division Shifting the Balance Book Study
- Teachers are engaging in information conversations around literacy instruction
- Teachers are requesting professional learning sessions on multiple literacy topics (sound walls, Words Their Way)
- Intervention students are showing significant learning growth in literacy and numeracy

Opportunities for Improvement:

- Ensure staff professional learning needs are identified and addressed
- Determine required resources for staff to do their jobs to the best of their ability
- Communicate with families the learning opportunities provided at all grade levels
- Decodable reading books for students
- Connecting the various literacy programs to ensure alignment with the curriculum and best teaching practices
- Differentiation strategies implemented within the classroom

Goal: Wellness

Elk Island Catholic Schools is committed to success and well-being for all students. The Division recognizes that, as a system, school community wellness must be present for all stakeholders.	 staff and student well-being. School Activities: Focus on building positive and FWW provides classroom prese Wellness corner - information 7 PC Nutrition Grant to provide 0 Explore ways to support all stue Include PLAY (Physical Literate Both a staff wellness lead and Targeted Success Measures: Elk Island Catholic Schools meas Employee engagement Staff health and wellne Student and Staff Heal 	t survey ss as measured by absenteeism th and Wellness espectful and Safe Learning Environments
	Reflection on th	ne 2021-2022 School Year Results
		DATA Analysis
Quantitati	ve	Qualitative
92.9% of parents and staff are satisfied with school supports to transition students to the next grade and beyond, and that students are taught attitudes and behaviours that will make them successful at work when they finish school. (\uparrow 4.9%)		 CTM- Presentations on emotional intelligence, burnout and languages of appreciation SAFFRON- presentations for all grades (Sept/Oct) Pink Shirt day presentation (Feb) Providing snacks weekly for all students as part of our nutrition program Division Wellness Wave for Staff monthly School Wide Play Day on March 24

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 96.3% of parents, staff and students are satisfied that the school is providing a safe and caring environment. (4.7% above district average) 93.5 % of parents, staff and students are satisfied with the comprehensive health programs that support student physical and mental wellness. (\$\$5.3%) 93.7% of staff wellness is measured through actionable workplace engagement elements. (\$\$2.1%) 	 Chair masseuse offered massages for interested staff Whole staff Christmas lunch in the gym Staff made personal flower arrangements in August connecting with our theme Wellness Leads decorate the staff room with a monthly theme Student leadership team promotes active living and supporting one another Wellness section in both the weekly newsletter and staff Week at a Glance Tarmac painted with games Loose parts available outside every Friday Daily Healthy living announcement from Grade 4 leadership Team 'Burnt Out to Fired Up' Staff PD- Jan. 31 Loose Parts PD?? When?? CTM- every 6 weeks CTM- Hope and Rest (January) Monthly Wellness Wave Wellness section in staff Week at a Glance Healthy living promoted through weekly newsletter Grade 4 Healthy Living & School Spirit Leadership Teams Frequent updated posts using Social Media to highlight all activities going on in the school School Council sponsored our Family Wellness Worker Miss Danielle Busserie's 	
	 School Council sponsored our Family Wellness Worker Miss Danielle Busserie's presentations (March/April) Part A- Thoughts/Behavior/Emotions; Part B- Connected attached parenting 	
 Evidence of Success: Grade 4 students are engaged in the their student leadership cohorts Increased number of staff in the staffroom at lunch Morning announcements focus on a variety of wellness topics each mon Staff Christmas lunch 	th	
Opportunities for Improvement:		
 Increase staff wellness (decreased from 2020-2021 school year and was be a subscription of a structure structure of a structure struc	pelow the division average)	

- Identify effective strategies to support staff wellness
- Explore supports from School Council
 PEPY integration for staff and students to self-assess their overall PEPY scores

Goal: Engagement and Improvement		
Division Objective: Elk Island Catholic Schools is committed to ongoing communication and engagement with educational partners to improve decision-making and assurance.	Division Strategy(ies): • Maintain transparency through continued generative stakeholder engagements and communication strategies. School Activities: • Improve the consistency of school communication (classroom and school wide) • Continue to share pictures of students' engagement in learning activities at school via Smore and social media. • Weekly communication with our school community through a Smore highlighting our faith, wellness and student learning • Continue to offer the ability to attend monthly School Council meetings virtually to increase engagement/involvement Targeted Success Measures: • Satisfaction with communications • Success with School Facilities • School Improvement Results • Parental Involvement Results • Communication Results • Communication Results • Satisfaction measures: • Communication Results • School Facility Satisfaction Results • Communication Results • School Facility Satisfaction Results • Communication Results • Satisfaction with Parental Involvement in decisions about their child's education.	
Reflection on the 2021-2022 School Year Results		
DATA Analysis		
Quantitative Qualitative		
87.6% of parents and staff are satisfied with parental involvement in decisions about their child's education. (\uparrow 15%)		 Frequent social media posts showing students engaged in various learning activities Weekly newsletter has a Faith, Wellness and Literacy section for parents Lead teachers share monthly updates with staff Monthly School Council meeting Weekly newsletter to keep families up to date

 86.3% of parents, staff, and students indicate that the school has improved or stayed the same in the past three years. (¹/_{14.8%}) 92.9% of parents are satisfied with classroom, school, and EICS communications. (6.4% above district average) 85.5% of parents are satisfied that EICS provides them opportunities to have a voice in the important decisions of the Division or School. (¹/_{20.4%}) 100% of parents, staff, and students are satisfied with the partnership between school, parish, and home. (¹/_{6.2%}) 89.3% of staff agree that they have the supplies and materials to do their job. (0.3% below district average) 	 Communication with parents in a variety of ways (weekly newsletter, class dojo, social media) Sharing pictures of daily activities through Facebook, Twitter and Instagram Providing the opportunity for meetings to be both in person and virtual to allow everyone to be able to attend Communication is done multiple times a week Offered hybrid of in person and virtual School Council meetings 	
 Evidence of Success: Parents are satisfied with the school communication Level of engagement and connection using Class Dojo between home and school Opportunities for Improvement: Increase attendance and engagement at School Council meetings 		

2022-2023 School Assurance Plan

Strategic PRIORITY: Faith Integration					
Division Goal: Our students, staff and EICS community will be provided a faith integrated environment through worship, witness and service.	grated ship, witness Targeted Success Measures: • • Elk Island Catholic Schools measures: • • School Faith Environment • • Student Faith Formation • • Student Faith Formation • • Alberta Education measures:				
	 Students model active citizenship 2022-2023 School Strategies and Corresponding Actions: 				
Implementation Plan:	School Strategies: "What are the school strategies that will help us in achieving the division outcome and the objective of the goal?" "When will this take place? (include in TIme)	Milestones "What is the success criteria?" How will you know that the school strategies and actions you have chosen are implemented			
School Strategy(ies): To achieve the Shared Vision Examine the present situation in the area of focus: • What are we doing well and what is the evidence? • What are we not doing so well, and	 Students and staff explore a deeper understanding of faith through the division faith theme. Chaplain Front Bulletin Board Weekly Assemblies Morning Prayer- Staff and as a school Grade 4 prayer leaders 	at a high level? What will you accept as evidence that the school strategies and actions you have chosen are having an impact? What additional support is needed if you are not achieving success?			

School Education Assurance Plan

what is the evidence? • What might be possible?	 Adoration Prayer buddies Faith and Wellness Day (over the month of May) Theme Song Living Rosary Stations of the Cross Advent Mass Patron Saint for Holy Spirit Gr. 4 Leadership Team Bible Presentation School Wide Masses Lunch time prayer in the chapel Students are provided relevant religious education and faith integration in all curricula. Teacher PD about being more intentional New Curriculum Priest Visits Saint Bulletin Board 	
Research and Evidence What data, including research, evidence, lesson learned, is being used to inform	 Marks of an Excellent Catholic Leader Marks of an Excellent Catholic Teacher EICS Assurance Surveys 	
your plan? Resources What resources will be needed to support? (e.g., staff, supplies, etc)	 Alberta ED Accountability Survey Chaplain (Kathy Yacyshyn) Grade 4 Faith Leadership team Fully Alive Curriculum (Grades 1-4) Supplies for faith activities Transportation to the church Growing in Faith, Growing in Christ Curriculum (Grades 1-4) OLPH Priests & Deacon Lynn 	
Professional Growth What professional learning supports are needed?	• SPICE	

Time What is the timeframe needed to support the implementation of the school strategies? Link to School PD Plan	 For staff this will be throughout the school year on school PD days, staff meetings and in weekly communication. For students this will be implemented throughout the school year during class time and extracurricular activities that follow the liturgical calendar.
Community Engagement What strategies are in place to share with stakeholders?	 Sharing events through our weekly newsletter, school social media (Instagram & Facebook) and highlight at School Council meetings

Strategic PRIORITY: Learners and Learning		
Division Goal:	Division Outcome(s):	
Our students and staff will develop to	 Students achieve acceptable and excellence in literacy and math/numeracy. Implement curriculum through data-informed, responsive instruction and quality assessment. 	
their fullest potential through multiple pathways.	 Students access learning opportunities and supports that address their diverse learning needs. 	
	Targeted Success Measures:	
	Elk Island Catholic Schools measures:	
	 EICS Education Assurance Survey 	
	 EICS Literacy Assessments 	
	 *K Screener 	
	 *PA Screener 	
	 *BAS Assessment 	
	 EICS Math Assessments 	
	Alberta Education measures:	
	• Citizenship	
	 Student Learning Engagement 	
	 Education quality 	
	 Access to Supports and Services 	
	 First Nations, Métis and Inuit Student Success 	

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	 English Language Learners 		
	2022-2023 School Strategies and Corresponding Actions:		
Implementation Plan:	School Strategies: "What are the school strategies that will help us in achieving the division outcome and the objective of the goal?" "When will this take place? (include in TIme)	Milestones"What is the success criteria?"How will you know that the school strategiesand actions you have chosen are implementedat a high level?What will you accept as evidence that the schoolstrategies and actions you have chosen arehaving an impact?What additional support is needed if you are notachieving success?	
School Strategy(ies): To achieve the Shared Vision Examine the present situation in the area of focus: • What are we doing well and what is the evidence? • What are we not doing so well, and what is the evidence? • What might be possible?	 Continue using Heggerty across all grades CTM- PD for Literacy Sound Wall Creative ways to complete BAS assessments Create a writing continuum from K to grade 4 for alignment Phonemic Awareness assessment Literacy & Math Family Night Students access learning opportunities and supports that address their diverse learning needs. Meet with families when an initial ISP/RSP is created. Differentiation within the classroom Guided reading Parent Volunteers Support Staff PD for small group Literacy and Numeracy support 		
Research and Evidence What data, including research, evidence, lesson learned, is being used to inform your plan?			
Resources What resources will be needed to support? (e.g., staff, supplies, etc)	 Coverage/time for teachers to be able to observe one another Heggerty Resources (Kindergarten - Grade 4) Guided Reading Resources Interactive Read Aloud Collections 		

	 Decodable student books Leveled Readers PD on Sound Walls Curriculum Lead SLS consultants New curriculum PD/support CTM professional learning opportunities CRC ELL lead attending all PL and providing support for students and teachers Stepping Stones and Learning Pebbles Indigenous Lead attending all PL and sharing learnings at all staff meetings
Professional Growth What professional learning supports are needed?	 New curriculum PD with division consultants ATA Stepping Stones and Learning Pebbles- Staff Meeting and school PD
Time What is the timeframe needed to support the implementation of the school strategies? Link to School PD Plan	 Ongoing throughout the year
Community Engagement What strategies are in place to share with stakeholders?	 Continue to include a Literacy Corner in the newsletter Highlight student learning activities in Class Dojo

Strategic PRIORITY: Systemic Wellness

Division Goal:	Division Outcome(s):		
Staff and student well-being, in mind, body and spirit, will be	d, body and spirit, will be ported through programming Targeted Success Measures:		
supported through programming and education.			
2022-2023 School Strategies and Corresponding Actions:			
Implementation Plan:	School Strategies: "What are the school strategies that will help us in achieving the division outcome and the objective of the goal?" "When will this take place? (include in TIme)	Milestones "What is the success criteria?" How will you know that the school strategies and actions you have chosen are implemented	
School Strategy(ies): To achieve the Shared Vision Examine the present situation in the area of focus: • What are we doing well and what is the evidence? • What are we not doing so well, and what is the evidence? • What might be possible?	 Provide proactive, responsive and accessible supports for mental health and well-being of our students, staff and families. Staff: Morning Prayer- all year Organized staff lunches Staff walks at lunch Noon hour supervisors Social Committee Continue with Secret Pal Team building opportunities Staff Wellness Lead Physical and Creative Activities- cooking, art, 	at a high level? What will you accept as evidence that the scho strategies and actions you have chosen are having an impact? What additional support is needed if you are no achieving success?	

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	 Staff PD- PEPY Students: Building Resiliency, proactive social empathy Grade 4 Leadership taking more of a role Emotional First Aid FWW Stories Wellness Bags for each class The Nest- whole class with a guiding activity More field trips within the community More usage of the tarmac games Add more decals upstairs (students to help choose) Bring buddies back PC Nutrition Grant to provide Choose Most Often snacks for all students Loose Parts Play Days (winter & summer) Grade 4 Healthy Living & School Spirit teams Outdoor classroom (apply for grant) Parents: More engagement within the school Field trip helpers Encourage classroom volunteers Saffron Session FWW Presentations Wellness Corner in the Smore 	
Research and Evidence What data, including research, evidence, lesson learned, is being used to inform your plan?	 EICS Assurance Data AP 168 	
Resources What resources will be needed to support? (e.g., staff, supplies, etc)	 FWW Division Wellness Consultant APPLE Schools Grade 4 Healthy Living & School Spirit leadership teams 	

	 Staff Wellness lead(s) PEPY Saffron
Professional Growth What professional learning supports are needed?	 Trauma informed practice Mental health training for staff Use a common self-assessment tool consistently Developing positive communication strategies Implementation of PEPY Team building on PD Days- Retreat Shaping The Future PD 2023
Time What is the timeframe needed to support the implementation of the school strategies? Link to School PD Plan	 Professional learning opportunities during PD Days and CTMs
Community Engagement What strategies are in place to share with stakeholders?	 Continue including FWW's Wellness Corner in the weekly newsletter Share tips at monthly staff meetings Share tips at School Council meetings Continue to share mental health & wellbeing morning announcements

Strategic PRIORITY: Community Engagement		
Division Goal: EICS provides enhanced opportunities to support student success through communication, engagement and partnership.	 Division Outcome(s): Provide opportunities for all stakeholders (staff, students, and parents) to have involvement and provide feedback to improve the educational experience. Targeted Success Measures: Elk Island Catholic Schools measures: EICS Education Assurance Survey 	
School Education Assurance Plan		

	 Alberta Education measures: Satisfaction with Parental Involvement in decisions about their chill 	ld's education.		
	2022-2023 School Strategies and Corresponding Actions:			
Implementation Plan:	School Strategies: "What are the school strategies that will help us in achieving the division outcome and the objective of the goal?" "When will this take place? (include in TIme)	Milestones "What is the success criteria?" How will you know that the school strategies and actions you have chosen are implemented at a high level? What will you accept as evidence that the school strategies and actions you have chosen are having an impact? What additional support is needed if you are not achieving success?		
School Strategy(ies): To achieve the Shared Vision Examine the present situation in the area of focus: • What are we doing well and what is the evidence? • What are we not doing so well, and what is the evidence? • What might be possible?	 Provide opportunities for all stakeholders (staff, students, and parents) to have involvement and provide feedback to improve the educational experience. Provide a variety of opportunities for parents to be involved and engaged School Council led activities for the school community (ex. Playground meet & greet) Staff invite parents to the school to volunteer Math/Literacy night for families (1 night) Staff welcome back videos for students and families (end of August 2022) Provide virtual or in person 3-Way Conferences based on family needs (November & March) A grade level parent representative at School Council meetings Hybrid School Council meetings School communication using Class Dojo, weekly newsletter 			
Research and Evidence What data, including research, evidence, lesson learned, is being used to inform your plan?	 Assurance Data regarding parental involvement 			
Resources What resources will be needed to support? (e.g., staff, supplies, etc)	 Members of School Council provide feedback, suggestions, and support Volunteers within the school 			

Professional Growth What professional learning supports are needed?	 Knowledge of school promotion and advertising 	
Time What is the timeframe needed to support the implementation of the school strategies? Link to School PD Plan	Throughout the school year	
Community Engagement What strategies are in place to share with stakeholders?	 Throughout the school year Ongoing sharing of best practices through staff meeting, newsletter, social media and School Council meetings 	