

# MEETING MINUTES

## Holy Spirit Catholic School Council Meeting

*Date | time* October 18, 2023 | 6:30 pm | *Meeting called by* Jenelle

### Board members

Jenelle Potyondi, Chair | Jason Duniec, Assistant Chair | Lee Morrison, Treasurer | Vacant, Secretary

### Attendees

Jenelle Potyondi, Jason Duniec, Lee Morrison, Alicia Woolf, Jackie Comartin, Angela Ruiz, Brandy Smith, Lisa Hall, Aoife Cahill.

Time	Item	Owner
6:30 pm	Welcome	Jenelle
	Introductions (see sign in sheet)	All
	Opening Prayer	Jackie
	Approve Previous Meeting Minutes September 13 <ul style="list-style-type: none"><li>• 1<sup>st</sup> - Jason</li><li>• 2<sup>nd</sup> - Alicia</li></ul>	All
	Approve Today's Agenda	All
	School Trustee Report (not present)	Le-Ann Ewaskiw
	Teacher's Report <ul style="list-style-type: none"><li>• Ms. Brandy Smith &amp; Mrs. Lisa Hall teacher representatives</li><li>• Grade 4s – all grade 4 classes are attending, students are getting excited about zoo school (a program that the teachers applied for last year and they were accepted as 3/30 classes), classes will spend 5 full days at the zoo</li><li>• Grade 4 leadership retreat at Camp Van Es (nature walk, mass, made lanterns to represent our theme of GLOW). Leadership groups are meeting for the first-time next week to determine initiatives for the year</li><li>• Socktober fundraising drive – school wide service project initiative; tracking the socks that have been donated in the hallway; 635 pairs of socks collected; connection to numeracy &amp; fun; ends October 27</li><li>• October PD day – staff attended mass at Sacred Heart Parish &amp; volunteered at the shelter next door</li></ul>	Guest Teacher

Time	Item	Owner
	<ul style="list-style-type: none"> <li>• Candy exchange – exchange Halloween change for a healthy snack or non-food reward. Candy will be donated to Sacred Heart Parish.</li> <li>• Loose Parts Play – started at the beginning of October on Fridays</li> <li>• Library – students will go to the library every week</li> <li>• Grade level parent rep for School Council meetings?</li> </ul>	
	Principal's Report	Aoife
	<ul style="list-style-type: none"> <li>• Here Comes the Sun – division grant focusing on mental health; some grade 4 students will be helping to lead this initiative within our school</li> <li>• 3-Way Conferences – opportunity for parents, teacher, and student to come together; November 1 &amp; 2; in person &amp; virtual</li> <li>• Faith &amp; Literacy Night – November 16 <ul style="list-style-type: none"> <li>◦ Possible Taco in a Bag provided by School Council</li> </ul> </li> <li>• Student school fees have been shared</li> <li>• Noon Hour Supervision</li> <li>• Staff parking lot water pooling - Complete a Strathcona County - County Connect</li> </ul>	
	New Business	All
	<ol style="list-style-type: none"> <li>1. <b>Catholic Education Parent Advisory Council (CEPAC) Meeting</b> Report – Jenelle attended division meeting on behalf of HS School Council, \$500 School Council engagement grant, QR code to draw families to School Council social media</li> <li>2. <b>Christmas Concert</b> – miss having a Christmas concert in the school and will bring back to discuss with staff; miss seeing the child; reasons for moving to a mass – capacity in the gym, connecting with our faith, consideration on curriculum restriction, gym closed for a period of time which restricts Physical Education classes</li> <li>3. <b>Lunch Activities</b> – Grades 2-4 choir, Grade 3 run club, Grade 4 lunch supervisors in Kindergarten &amp; grade 1, grade 4 leadership group activities, other lunch club ideas? (drawing, craft, reading, knitting, etc.) Look into linking generations leading a club.</li> <li>4. Any Additional Items by Members</li> </ol>	Jenelle
	Business Arising from Previous Meeting	All
	<ol style="list-style-type: none"> <li>1. Vacant Secretary Position</li> <li>2. Any Additional Items by Members</li> </ol>	
	Adjournment	Jenelle

# MEETING MINUTES

## Parent Society Meeting

*Date | time* October 18, 2022 | 8:05 pm | *Meeting called by* Jenelle

### Board members

Jenelle Potyondi, Chair | Jason Duniec, Assistant Chair | Lee Morrison, Treasurer | Vacant, Secretary

Time	Item	Owner
7:00 pm	Welcome	Jenelle
	Approve Precious Meeting Minutes September 13	
	<ul style="list-style-type: none"><li>• 1<sup>st</sup> - Alicia Woolf</li><li>• 2<sup>nd</sup> – Angela Ruiz</li></ul>	
	Approve Agenda	All
	Financial Report	Lee
	1. Monthly Summary (Balance Sheet October 15, 2023)	
	a. Hot lunch – 2/4 sessions - income	
	b. Mabels Labels - income	
	c. School Clothing- income	
	d. Thank you gift - expense	
	e. World Teachers’ Day - expense	
	New Business	All
	1. <b>Card box Fundraiser</b> – a box went home with every student and fundraiser closes on Monday, October 27. 23 boxes returned to date.	Alicia
	2. <b>Hot Lunch Report</b> – 2/4 sessions, as a gift for being part of hot lunch Purple Perogy is gifting all families a free perogy dinner; December 3 to sign up for the next session; asking for extra hot lunches to cover missing lunches	Angela
	3. <b>World Teachers’ Day</b> – huge success; recorded the details to help others in the future	Jason
	4. <b>Set Meeting Dates</b> – November 29, January 10, February 21, April 3 & 24, May 15, June 5	Jenelle
	5. <b>Discuss Roles</b> -	
	6. Any Additional Items by members	
		All

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Time	Item	Owner
	Business Arising from Previous Meeting	
	<ol style="list-style-type: none"><li data-bbox="342 220 1247 327">1. Subcommittees for events and fundraising – will share the sign up list with families to encourage more parents to sign up and volunteer</li><li data-bbox="342 338 842 369">2. Any Additional Items by members</li></ol>	
	Adjournment	Jenelle

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