Meeting Minutes

Holy Spirit School Council

Date | time May 14 | 6:35pm | Holy Spirit Catholic School

Meeting called to order by Jenelle Potyondi

# In Attendance

Jenelle Potyondi, Jason Duniec, Jennifer Letawsky, Angela Ruiz, Sara Lysak, Carrie Belisle, Cecellia DeMarre, Amy Hunter, Aoife Cahill, Megan Greschner

# Approval of Minutes

Approval of Agenda 1st Jen, 2nd Jason

Approve previous Meeting Minutes 1st, Amy 2nd Jen

# School Trustee Report

* Not in attendance

# Teacher’s Presentation

* Faith Integration:
  + Easter Blessing assembly with a blessing of food, Living Rosary, Prayer club.
* Learners and Learning:
  + Building kites, Fruits of the Spirit.
* Systemic Wellness
  + Dance breaks, Pitchin’ Week, outside learning,
* Community Engagement:
  + Shoe Drive, Arbor Day filed trip (Grade 1),

# Administration Report

* Book next years Halloween Dance, Friday October 24th.
* Website for trustee advocacy (4 pillars they represent), election coming in October 2025. [EICS Trustee Advocacy | Elk Island Catholic Schools](https://www.eics.ab.ca/trustees/advocacy)
* Faith and Wellness Day next week. Ms Sieferman and Ms. Cardy have been organizing the upcoming, kids will complete 9 of 12 activities. Apple schools is coming, Peppy and church parishioners are also attending.
* Ms. Sieferman has been nominated for a Teacher award. She was selected by the board as a representative.
* Teacher negotiations:
  + Teachers did vote No to the mediation offer.
  + Teachers saw the offer as not being enough to support the needs in the classrooms. Many voted.
  + Next steps will be another vote next week to look at stroke action. This needs to be completed in 120 days. Second vote to strike. 72 hours from the strike decision.
* Drainage fix has been scheduled.

# Treasurer Report

* See attached Financial documents.
* Kona Ice to be paid from the SGF Fund, previously voted on.

# New Business

* The Chair and Vice Chair role is still vacant for next year. Each position should only be done for 2 years.
* Blessed Beginning Kindergarten Orientation June 23, 2025 (45 minutes), bags for kids school council letter and resources for parents. (9-2pm)

# Previous Business

* School/Parent Council banner has been created (Lil Johns Sign Shop).
* Determine if roles will remain the same. Vote on all positions in September.
* Taco in a Bag on May 27th, we have filled most of the volunteer spots. Pre- K t be included.
* June 13th Fun Day, Kona Ice (surprise for students). Need parent support to help with hot dog lunch and coordinating stations. Each classroom needs two parents per station. Letter being sent home with kids. Plates, hot dogs, buns, condiments, juice boxes, napkins, bag of chips. Lunch is at 11:25am.

# Action Items

* Aoife- Share open School Council positions on a weekly basis, send a note home for oldest and only.
* Jenelle- Send Aoife the list of items needed for Taco in a Bag.
* Jenelle- Class Dojo sign up sheet for June Fun Day lunch.
* Carrie/Aiofe- Check with Mr. Binder about the BBQ and propane.

# Upcoming Dates

* May 27 – Taco in a Bag
* June 13- June Fun Day
* June 23- Kindergarten Orientation

# Next Meetings

**June 11th and September 17, 2025**

Motion to adjourn was made at 7:23 pm

* Approval 1st , Jason 2nd Amy

Meeting Minutes

Holy Spirit Parent Council Society

Date | time May 14, 2025 | 7:27 pm | Holy Spirit Catholic School

Meeting called to order by Jenelle Potyondi

# In Attendance

Jenelle Potyondi, Jason Duniec, Jennifer Letawsky, Angela Ruiz, Sara Lysak, Carrie Belisle, Cecellia Demarre, Amy Hunter

# Approval of Minutes

Approval of Agenda 1st Jen, 2nd Jason

Approve previous Meeting Minutes 1st, Jen, 2nd Amy

# Financial Report

* Income statement review.
* Surplus would be about $3,255.
* Plant Fundraiser aprox. $1,200 profit.
* Aoife says that teachers are buying their own resources for classrooms. They will purchase slides or books. They are not buying required curriculum, it is supplementary to the curriculum. 11 teachers.
  + $1,000 for curriculum support. ($250/per grade).
  + Vote: Majority Yes.
* Remaining in the account will be $555 that can carry forward.
  + $1,000 for curriculum support. ($250/per grade). Add Grade 1 to Grand 4.
* Families in Need- unpaid is just over $3000. We budgeted $1000. Add an extra $1000. Total would be $2000.
  + Vote: Majority Yes.
* Outdoor recess supplies. $1,500 suggested, $300/grade
  + Vote: Majority Yes.

# New Business

* Full year fundraiser and Parent Council calendar to be kept in the shared drive.
* Next year School Council will look into purchasing a Tale- Bot.
* Meet the teacher from 3-5 pm.

# Previous Business

* Hot lunch system- Vendor comparison: Purple Perogy: Item is a dollar more with HH. Nitsa’s Pizza was the same.
  + Vote: Yes majority vote.
* School Dance candy bags were used for the Grade 4’s.
* Welcome Back Meet the teacher on Wed, Aug 27th, 2025. Mixer from 5-6pm in the playground with BBQ and snacks. Gym booking. Invite the trustees.

# Action Items

* Angela R.- Create year end hot lunch summary report. Share with executive. Will save on shared drive. Move to the bottom on the section after we list the expenses. Move to the bottom on the section after we list the expense

# Upcoming Dates

* June 13th Fun Day
* June 20th Pizza Part for 1S and 3P for Big Box prize.

# Next Meetings

* **June 11th and September 17, 2025**

Motion to adjourn meeting was made at 8:46 pm 1st Jenelle, 2nd Jen