

Holy Spirit Catholic

Elementary School

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**School Council Meeting Minutes**

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| Date | June 11, 2025 | Time | 7:34 pm | Facilitator | Jenelle Potyondi |

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| In attendance | | | | |
| Adam Lysak | Sara Lysak | Jason Duniec | Jenelle Potyondi | Aiofe Cahill |
| Cecilia DeMarre | Jen Letawsky | Becky Olson | Angela Prette |  |

| AGENDA ITEMS | **INFORMATION & NOTES** | **APPROVALS & VOTES** |
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| **Approval of Agenda** | Complete | **1. Jenelle**  **2. Cecilia** |
| **Approval Minutes** | Complete | **1. Jenelle**  **2. Jason** |
| Parent Society Financial Report Review | - $22,000 in funds.  - $2,500 Hot Lunch profits.  - Forecasting we are setting at net for about $7000, projected “deficit” of about $2500.  - $2,100 for next year fundraisers.  - Next year to approve the budget in September, then look at ad-hoc throughout the year. | Treasurer- Adam |
| New Business: New Expense Form | - Anyone that submits receipts will fill out a form. (Teachers, Parents, Council) | Treasurer- Adam |
| New Business: New Fundraiser ideas. | - **Fit Set Ninja (Aoife)**: Summer camp discounts. (you get $25 dollars, school gets 25%)  - **BC Apple (Jenelle)**: Case would be over $60, $15 profit (potential)  - **Steve & Dan’s** bag of apples $27, $9 profit.  - **Davidson’s Apples:** Pie’s, apples.  - **Produce Bag Farm to School (Jenelle):** Fruit and veggies, min. order of $1000, $10 for $20, $15 for $30. (October)  - **Jerky/Sausage(Jason):** usually 30/50% jerky and sausage. Jerky in a Box. Wilhauk (look around May and June)  - **Popcorn (Sara)**- KWC January and February $7/ bag, $3 profit. [KGW Kettle Corn](https://www.kgwkettlecorn.com/)  - **Winowskies (Jen):** To send info (February/March) $6.50 bag, profit of 30%  - **Read-a-thon**- September/October | All |
| **APPROVAL** | **Approval requested by Aoife- Fit Set Ninja fundraiser to be sent out and participated by HS School**- Paid in August | **Approved- Majority** |
| Previous Meeting Business: Email Account | - Remove individuals from email box that are not in the Executive group. Jennifer will need a couple more weeks of access to go through Big Box emails. | Chair- Jenelle |
| Previous Meeting Business: Email Account Password | - Every year change email box password | Chair- Jenelle |
| Previous Meeting Business: Recess and Music | - Kids brought forward some ideas for playground equipment (list has been compiled)  - Ms. Blanchard has asked for 4 sets of wheels for the xylophones $525 total. | Principal- Aoife |
| **VOTE** | Jenelle put forward a motion to pay for 4 sets of wheels for Mrs. Blanchard’s xylophones for a total of $525. Use reserve funds. | **Approved- Voted all in favor.** |
| Previous Meeting Business: Big Box | Big Box wrapped. Pizza Party on June 20th. | Jen and Sara |
| Action Item | **Aoife**- Follow up with Fit Set Ninja |  |
| Action Item | **All**- File all items in the email inbox |  |
| Upcoming Dates | June 13th - Fun Day  June 20th - Pizza Party  June 23rd - Kinder Orientation |  |
| **Motion to adjourn** | Complete @ 8:51 pm | **1. Jen**  **2. Adam** |
| **Next meeting date:** September 17th , 2025 | | |